

# Heritage Elementary PTCO General Board Meeting

March 13, 2024

Executive Board Meeting Minutes

Meeting Time: 6-7 p.m. MST

**Attendance:** Amy Preyer, Amber Jackson, Amanda Maxwell, Amanda Chafin, Meredith Halstead, Debi McDonald, Meghan Minter, Rachel Haeger, Jamie Simenson

Parent/Staff Attendee(s): Dr. Blakley Wallace, Morgan (lives in Cherry Park and will have a children attending in the future)

Absent: Nadia Wilson

## A. Welcome/Roll Call (Amy and Meredith)

### B. Treasurer Report (Jamie)

1. **Current Budget Report** (appended below) – paid out a TA grant
2. **P&L** (appended below) – still \$13,000 short on budget thus far.
3. **Membership Toolkit** –

**Vote:** all in favor, no one opposed. Vote to approve moving forward with Membership Toolkit was approved.

4. **Calendar Magnets for next year** – make sure year is printed on the magnet. Explore sending magnets out with letter of welcome from PTCO? April 25, 2024 is new kindergarten welcome. Provide magnets and welcome at this event.

## C. Volunteer Coordinators (Amanda C and Rachel)

1. **Teacher Appreciation Week Funds** (Jessica Sebold)
  - \$570 left after food for the parent/teacher conferences and budgeted \$500 line item
2. **End of year gifts for teachers**
3. **Soar Into Summer-** May 17, 2024
  - Likely use a pizza partner, drinks and chips
  - Ting wants to sponsor Soar Into Summer event

## **D. Communications (Amanda M)**

1. **Newsletter**- any additions to Amanda M by EOD Tuesday
2. **E-mails** - Any one-off emails that need to go out to the school have to be approved before sending through Christine
  - Will clarify that evening Wednesday PTCO board meetings are open. The Monday morning meetings are closed meetings.

## **E. Fundraising (Amber and Nadia)**

1. **Read for Funds** – increased goal to \$14k, send extra e-mails
  - Sloth plus toy distribution week after spring break (47 children earned the sloth by raising \$125 by the first week of readathon)
2. **Coin Drive** – March 25-29, 2024
  - Amanda M. is donating the 1 gallon paint buckets (15 classes)
  - Will gage winner based on the weight of coins
  - Pick up coins when they are full
3. **Totally Terrific Teacher Time-**

### **Timeline of events**

- April 1<sup>st</sup> (or before!) - Teachers submit raffle activity information
  - Fridays, April 5<sup>th</sup>, April 12<sup>th</sup> and April 19<sup>th</sup> – Blank raffle tickets sent home in Friday Folders and communicated in the Heritage Highlights email newsletter
  - Monday, April 22<sup>nd</sup> – Friday, April 26<sup>th</sup> – students submit raffle tickets
  - April 29-30<sup>th</sup> – raffle winners are finalized and announced
  - May 1<sup>st</sup>-May 17<sup>th</sup> – raffle prize activities redeemed
4. **Butter Braids for Mother's Day** – Sell dates 4/15-5/3/2024
    - 5/8/2024 delivery and pick 5/9 and 5/10/2024.
    - Freezer request form to store it.
  5. **Dine Out Update-**

Bad Daddy's hasn't given checks since September 2023-December 2023.

Bad Daddy's didn't have us on schedule when new management came on so had to send them all information to notify them that we did the promoting of them in the past and reports that they will be going back through and will be sending a check.

**Upcoming dates:**

- March 27 Bad Daddy's
- March 28 Mod Pizza
- April 10 Bad Daddy's
- April 25 Parry's
- May 9 Bad Daddy's
- May Ice cream Sales

6. **Explore parent's day out** – Brews with Blakely over the summer June? at Resolute Brewery.

**F. Other Business**

1. **Recruiting for Next Year's Board** –

- **President** - Meghan Minter
- **President Elect** – Open
- **Secretary** – open
- **Treasurer** – Debi McDonald
- **Treasurer Elect** – open
- **Fundraising Chairs** – Amy Preyer and Ryla
- **Volunteer Coordinators** – Kristina Likiss and Ruthie Wilson
- **Communications** – Amanda Maxwell

2. Morgan – organized the Cherry Park social events including food trucks at the park over the summer. Exploring doing additional events.

- Cereal box challenge – knock down all the boxes and then donate the boxes to the food bank. Wondering if school is interested in doing the cereal box challenge to collect 2500 cereal boxes.
- School can help collect boxes for the event and maybe knock over boxes there, but ask for boxes the day of Soar into summer.

## **G. From the Principal (Dr. Wallace)**

- Superintendent exploring funding systems. Saying that Cherry Creek is overfunded through state funding to then reallocate to other less funded school systems. Colorado is in the lowest 5% of funding out of all states. May ask for time, going to state capital, etc. when it comes time to explore taking of funds from the district.
- April 8, solar eclipse day. At 12:40. School buying
- 4<sup>th</sup> grade musical performance on 3/12/2024 and upcoming 2<sup>nd</sup> grade musical performance.
- Classes for next year 3 Kindergarten classes, 3 1<sup>st</sup> grade classes and 3 3<sup>rd</sup> grade classes and 2 classes for rest of the grades. 305 kids are projected for next year. Mrs. Ballentine 3<sup>rd</sup> grade and Mrs. Jaret 1<sup>st</sup> grade again. Rest of the teachers will stay where they are.
- April 2 CMAS testing is coming.

## **Upcoming Dates:**

March 1-15- Read for Funds  
 March 18-22- No School- Spring Break  
 March 25-29- Coin Drive  
 April 15- PTCO Board Meeting- 8am in library  
 Totally Terrific Teacher Time- April 22-26 2024 for submitting tickets  
 May 3 - No School  
 May 6-10- Teacher Appreciation Week  
 May 15- PTCO Board Meeting 6pm  
 May 17- Soar Into Summer  
 May 24- Last Day of School

Meeting Adjourned 7:08 p.m.

Meeting followed by Round Table with Dr. Wallace from 8-9 p.m.

Treasurer's Report Below

# Heritage Elementary PTCO Treasurer's Report

March 10, 2024

**Bank Acct Balances (as of 11/14/23)**

Checking: \$25,323.02

Savings: \$15,107.77

**Teacher Assistant Grant:**

Paid to Date: \$32, 221

TA Grant Outstanding:

**Teacher Grants:**

**Financial Update:**

Year to Date

1. Interest: \$2.40

New Income:

1. Box Tops: \$33.30
2. King Soopers: \$967.13
3. Kendra Scott: \$840.66

Expenses:

1. Bank fees \$2.00
2. TA: \$32,221